(1) Authorize a one-year renewal option for the service contract with Walden Security Services for Armed and Unarmed Security Guard Services for the period of July 24, 2020 through July 23, 2021 - estimated amount of $1,500,000;
(2) authorize a contract change order for additional security services to support increased security needs for COVID-19 from June 2, 2020 - December 31, 2020 - Estimated amount of $5,262,685 for a total estimated amount of $6,762,685

Briefing Date: Jun 2 2020
Funding Source: Coronavirus Aid, Relief, and Economic Security (CARES) Act
(00532.0000.0000.0000.5003.94573.00000.0000
Originating Department: Purchasing
Prepared by: Brandon Fitzgerald, Buyer
Recommended by: Michael Frosch, Director of Purchasing

BACKGROUND INFORMATION:
The service contract with Walden Security Services provides armed and unarmed security for Marshal Service, Building Security, Community Supervision and Corrections Departments.

Walden Security Services has agreed to provide services under the original terms, conditions and pricing structure set forth in the contract for normal day-to-day operations for the renewal period.

Due to COVID-19 the re-opening planning requires additional security coverage to aid in the safety of employees and citizens of Dallas County. Starting on June 2, 2020, Walden Security Services requested an increase in their billable rate for all additional temporary officers. The increase will only apply to new officers being added for COVID-19, and will not impact the current officers placed within Dallas County.

The hourly rates proposed for the COVID-19 temporary security needs are listed below:

Armed Commissioned Officer - $24.31 per hour
Unarmed Officer - $22.77 per hour

The Proposed hourly rate is only for temporary security positions requested such does not apply to the existing coverage within the Dallas County contract. All COVID-19 expenses will be invoiced separately from the current coverage for clarification of costs.

Prior Action
On July 5, 2017 the Commissioners Court authorized with Court Order 2017-0905 the award of Armed and unarmed Security Guard Services to Walden Security Services awarded RFP No. 2017-025-6649 for the period of July 24, 2017 through July 23,2018.
On July 8, 2018 the Commissioners Court authorized the one year renewal option contract with Court order 2018-0804 for the period of July 24, 2018 through July 23, 2019.

On August 6, 2019 the Commissioners Court authorized the one year renewal option contract with Court order 2019-0741 for the period of July 24, 2019 through July 23, 2020.

**OPERATIONAL IMPACT:**

N/A

**FINANCIAL IMPACT:**

1) The renewal will utilize fund120 for security services unrelated to COVID-19

2) The change order is specifically to address the increased staffing requirements for COVID-19 and will be reimbursed by Coronavirus Aid, Relief, and Economic Security (CARES) Act funding (00532.0000.0000.0000.5003.94573.0000.0000

Historical
Fiscal Year 2019--- $1,347,761.91
Fiscal Year 2018---$951,989.86
Fiscal Year 2017---$ 1,705,081.14

**LEGAL IMPACT:**

N/A

**PROJECT SCHEDULE:**

N/A

**SBE PARTICIPATION:**

The original contract was let out under the previous M/WBE Program, SBE does not apply.

**ADMINISTRATIVE PLAN COMPLIANCE:**

The item aligns with the County's Administrative Plan vision to provide a safe, secure, and prepared organization.

**RECOMMENDATION:**

(1) Authorize a one-year renewal option for the service contract with Walden Security Services for Armed and Unarmed Security Guard Services for the period of July 24, 2020 through July 23, 2021 - estimated amount of $1,500,000; (2) authorize a contract change order for additional security services to support increased security needs for COVID-19 from June 2, 2020 - December 31, 2020 - Estimated amount of $5,262,685 for a total estimated amount of $6,762,685

**OTHER:**

N/A

**MOTION:**

On a motion made by TBD, and seconded by TBD, the following order will be voted on by the Commissioners Court of Dallas County, State of Texas:
Be it resolved and ordered that the Dallas County Commissioners Court does hereby
(1) Authorize a one-year renewal option for the service contract with Walden Security Services for Armed and Unarmed Security Guard Services for the period of July 24, 2020 through July 23, 2021 - estimated amount of $1,500,000; (2) authorize a contract change order for additional security services to support increased security needs for COVID-19 from June 2, 2020 - December 31, 2020 - Estimated amount of $5,262,685 for a total estimated amount of $6,762,685

ATTACHMENTS:
- Walden Security Vendor Extension Letter 2270 form
- EEO-1 Form Walden Security
- Department Extension Letter Walden Security Services
- Dallas County COVID-19 Walden Security letter as of 05_26_20
- Dallas County Building Security & Marshals Service Letter
May 18, 2020

Walden Security
Attn.: Ms. Patty Boyd
Email:patty.boyd@waldensecurity.com


Dear: Ms. Patty Boyd,

The aforementioned contract between Dallas County and Walden Security will expire on July 23, 2020. The Dallas County Purchasing Department would like to exercise the extension option of this contract for an additional twelve (12) month period to include terms and conditions set forth in the original contract award.

If you are interested in extending the current contract, please complete the form below and return it no later than May 21, 2020. If you desire to extend this contract we will also need an updated EEO1 form, insurance certificate, 2270 form and 1295 Form. (Forms are attached).

Please check one:

Yes [ ] I agree to extend the contract with Dallas County at the original terms and agreements of aforementioned contract for a twelve (12) month period (July 23, 2020 through July 22, 2021)

No [ ] I cannot extend the contract beyond July 23, 2020.

Signed by: Kurt Schmizter

Company Name: Metropolitan Security Services, Inc. d/b/a Walden Security
Email: Kurt.Schmizter@waldensecurity.com

Should you have any questions, please feel free to contact my office.

Sincere regards,

Brandon Fitzgerald
Buyer
Dallas County Purchasing Department
Ph#214-653-7437
I, Kurt A. Schmisseur, the undersigned representative of Metropolitan Security Services, Inc., being an adult over the age of eighteen (18) years of age, do hereby depose and verify under oath that the company named above, being an adult over the age of eighteen (18) years of age, do hereby depose and verify under oath that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and

2. Will not boycott Israel during the term of the contract between company and Dallas County, Texas.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Signature

Title

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Kurt Schmisseur, this the 14th day of May, 2020, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

My Commission Expires June 11, 2023
### Name of Firm:

**Section D - Employment Data**

Employment at this establishment - Report all permanent full and part-time employees including apprentices and on-the-job trainees unless specifically excluded as set forth in the instructions. Enter the appropriate figures on all lines and in all columns. Blank spaces will be considered as zeros.

**Number of Employees (Report employees in only one category)**

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>Hispanic or Latino</th>
<th>Male</th>
<th>Female</th>
<th>Not-Hispanic or Latino</th>
<th>Male</th>
<th>Female</th>
<th>Two or more races</th>
<th>Male</th>
<th>Female</th>
<th>Two or more races</th>
<th>TOTAL COL. A-N</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
<td>E</td>
<td>F</td>
<td>G</td>
<td>H</td>
<td>I</td>
<td>J</td>
</tr>
</tbody>
</table>
| Executive/Senior Level officials and Managers | | 11   | | | | | | | | | 328
| First/Mid-Level Officials and Managers | | 12   | | | | | | | | | 26
| Professionals | | 2    | | | | | | | | | 5
| Technicians | | 3    | | | | | | | | | 5
| Sales Workers | | 4    | | | | | | | | | 7
| Administrative Support Workers | | 5    | | | | | | | | | 8
| Craft Workers | | 6    | | | | | | | | | 12
| operatives | | 7    | | | | | | | | | 12
| Laborers and Helpers | | 8    | | | | | | | | | 22
| Service Workers | | 9    | | | | | | | | | 12
| TOTAL | | 10   | | | | | | | | | 60
| PREVIOUS YEAR TOTAL | | 11   | | | | | | | | | 60

1. Date(s) of payroll period used: ____________________________

**Section E - Establishment Information (Omit on the Consolidated Report)**

What is the major activity of this establishment? (Be specific, i.e., manufacturing steel casings, retail grocer, wholesale plumbing supplies, title insurance, etc. Include the specific type of product or type of service provided, as well as the principal business or industrial activity.)

**Section F - Remarks**

Use this item to give any identification data appearing on the last EEO-1 report which differs from that given above, explain major changes in composition of reporting units and other pertinent information.

**Section G - Certification**

- **Check One**
  1. □ All reports are accurate and were prepared in accordance with the instructions. (Check on Consolidated Report only.)
  2. □ This report is accurate and was prepared in accordance with the instructions.

<table>
<thead>
<tr>
<th>Name of Certifying Official</th>
<th>Kurt A. Schmissrauter</th>
<th>Title</th>
<th>General Counsel</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of person to contact regarding this report</th>
<th></th>
<th>Title</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>City and State</td>
<td>Chattanooga, TN</td>
<td>Zip Code</td>
<td>37402</td>
<td>Telephone No. (including area code and extension)</td>
<td>4237028200</td>
</tr>
</tbody>
</table>

All reports and information obtained from individual reports will be kept confidential as required by Section 709(e) of Title VII. WILLFULLY FALSE STATEMENTS ON THIS REPORT ARE PUNISHABLE BY LAW, U.S. CODE, TITLE 18, SECTION 1001.

May 18, 2020

TO: Jose Munoz, Assistant Chief—Marshall Service/Building Security Jim Harman, Community Supervision and Corrections Department (CSCD)

FROM: Brandon Fitzgerald, Buyer


The aforementioned contract awarded to Walden Security is due to expire on July 23, 2020. This is the third extension on this contract, your department has three options: (Please initial one only and sign below).

Option 1: [✓] Exercise the extension for a twelve (12) month period based on existing terms and conditions, no changes are required or allowed to the contract. Services currently performed by the Contractor are in compliance with contract requirements.

Option 2: [ ] Re-bid this contract. If your department choses to re-bid the contract, please update any required revisions to the specifications, terms, conditions, and requirements.

Option 3: [ ] The services and/or goods stated in this contract are no longer required by this department. Please cancel all future solicitation requests relating to this contract.

Please sign and return this form with all comments and/or revisions (if any) to the Purchasing Department, fax number 214-653-7449, Attn: Brandon Fitzgerald, no later than May 21, 2020. Should you have any questions, please contact me at 214-653-7437.

Your cooperation is greatly appreciated.

Brandon Fitzgerald, Buyer
Dallas County Purchasing Dept.
Founders Square
900 Jackson Street Ste. 680
Dallas, TX 75202
O: 214.653.7437 | F: 214.653.7449
Brandon.fitzgerald@dallascounty.org
Note: If your department chooses to extend, how would you rate vendor performance for the requested services and/or products over the past twelve (12) months? (This survey information is required for each contract per Commissioners Court).

Walden Security.

<table>
<thead>
<tr>
<th>QUESTION</th>
<th>RATING</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Was the service provided compliant with the contractual terms, conditions, and pricing?</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>2. Was the product or service delivered in a timely manner?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. How would you rate each vendor's quality of work performed?</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>4. Was the vendor responsive to Dallas County questions, inquires, or problems?</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>5. How would you rate each vendor's overall quality of work performed?</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

| 6. Have you had any problems or issues with the current vendor? If yes, please state the problem or issue. | YES | NO |

Please elaborate on any areas of concern or indicate improvements that may be required.

Signature: Jose Munoz
Date: 05-27-20
Printed Name: Jose Munoz

Attachment: Only if necessary.

CC: Bid Folder - Bid No. 2017-025-6649 Term Contract for Armed and Unarmed Guard Services.
May 26, 2020

Fire Marshal
Robert De Los Santos
Dallas County

Re: COVID-19 Requested Extra Security Coverage

We are in receipt of your request for an additional 29-155 armed and unarmed security officers in support of COVID-19 coverage at several Dallas County facilities. Start date of Monday, June 1, 2020.

Due to the short commitment period of 60 days, Walden Security finds it necessary to charge an hourly bill rate of $24.31 for armed officers and $22.77 for unarmed officers.

Please find a brief list of expenses we will incur below to accommodate your request:

- New hire Onboarding and management support (Background checks/ drug test, guard TX DPS training and licensing)
- 16 hours of range certification per officer to include such duty gear, and firearms (approximately $1,200 per armed officer)
- 8 hours of CPR/First Aid training and associated expenses
- Uniforms (currently averages $650.00 per employee not including firearm and duty belt gear
- Overtime incurred from officers due to short notice start up
- Increased liability exposure (General Liability insurance, FUI and SUI)
- Additional costs incurred with security sub contract partner

Above costs are normally amortized over a minimum 12 month contract period thus allowing regular bill rates per our existing MSA. The proposed hourly rates of $24.31 and $22.77 per hour is only for the temporary security positions requested. Such does not apply to existing coverage within the Dallas County contract or the additional coverage currently being provided at the tax offices. All COVID-19 expense will be invoiced separately from the current coverage for clarification on cost.

Please do not hesitate to call myself or our Executive Vice President, Jeff Van Allen directly if you should have any further questions. We appreciate our continued partnership and understand current COVID-19 events continue to evolve and require additional resources.

Sincerely,

Patty Boyd
Regional Vice President
Date: May 29, 2020

To: Robert De Los Santos, Fire Marshal

From: Jose Munoz, Assistant Chief

RE: Contract Exemption – Walden Security

The Dallas County Marshal Service is submitting this critical staffing contract Exemption for Walden Security Company. Walden Security will provide critical response due to the Covid 19 Re-Opening Plan for Dallas County. This request is due the critical infrastructure that is needed for the opening of County buildings.

The Exemption is being requested in efforts to compensate them over the 25%, which is allowed by the current contract. The maximum allowable rate increase to utilize the current contract in comparison with the proposed rate.

- Unarmed - Current Rate $18.22hr + 25% $4.55 = $22.77
  - 4500 Hours @ $22.77 = $102,465 x 4 Weeks = $409,860
- Armed - Current Rate $19.45hr + 25% $4.86 = $24.31hr.
  - 4500 Hours @ $24.31 = $109,395 x 4 Weeks = $437,580
- Supervisor – Current Rate $19.45hr + 25% $4.86 = $24.31hr.
  - 240 @ $24.31 = $5,834.40 x 4 Weeks = $23,337.60
- Total: $870,777.60

Projected Cost:

<table>
<thead>
<tr>
<th></th>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>End of Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers</td>
<td>$870,777.60</td>
<td>$1,741,555.20</td>
<td>$2,612,332.80</td>
<td>$5,224,665.60</td>
</tr>
<tr>
<td>4 Cell Phones</td>
<td>$360.00</td>
<td>$720.00</td>
<td>$1,080.00</td>
<td>$2,340.00</td>
</tr>
<tr>
<td>4 Vehicles</td>
<td>$4,689.12</td>
<td>$9,378.24</td>
<td>$14,067.36</td>
<td>$30,479.28</td>
</tr>
<tr>
<td>Fuel</td>
<td>$800.00</td>
<td>$1,600.00</td>
<td>$2,400.00</td>
<td>$5,200.00</td>
</tr>
<tr>
<td>Total</td>
<td>$876,626.72</td>
<td>$1,753,253.44</td>
<td>$2,629,880.16</td>
<td>$5,262,684.88</td>
</tr>
</tbody>
</table>

600 Commerce Street, Suite B-16 Dallas, Texas 75202
214-653-7970 – Fax 214-653-4485
Dallas County Building Security
& Marshals Service

Walden Security scope of responsibility, is to coordinate safety and security measures for Dallas County buildings. This scope will require to provide direct support to key Dallas County departments to ensure safety, enhance visibility and provide direct support to Dallas County personnel that will be assigned to these locations.

Thank you,

Jose Munoz,
Assistant Chief
Dallas County Marshal Service

600 Commerce Street, Suite B-16 Dallas, Texas 75202
214-653-7970 – Fax 214-653-4485