MISCELLANEOUS BRIEF
June 2, 2020

DEPARTMENT: Public Defender’s Office
ITEMS: 1 File Cabinet
1 Table
2 Bookshelves
ESTIMATED COST: $ 0
FUNDING SOURCE: Surplus
PROPOSED ACTION: Public Defender’s Office requests approval to transfer the above listed items from Surplus to their offices in the Frank Crowley Building. Recommended by the Office of Budget and Evaluation.

DEPARTMENT: Sheriff- Inmate Programs
ITEMS: 10 Black Cloth Chairs
ESTIMATED COST: $ 0
FUNDING SOURCE: Surplus
PROPOSED ACTION: Sheriff Department-Inmate Programs requests approval to transfer the above listed items from Surplus to their offices in the Frank Crowley Building. Recommended by the Office of Budget and Evaluation.

HEALTH AND HUMAN SERVICES – Request approval for reimbursement for Carla Jackson and Wanda Scott attendance at the HOPWA Grantee meeting in Forth Worth, Texas on September 13, 2019. The total cost to attend was $120 ($49-mileage, $46 - food, and $25 - ground transportation). This is a Re-brief from October 1, 2019 to correct funding source. Funding is available in grant #65600.2020.

INFORMATION TECHNOLOGY - requests approval for authorization to purchase additional end user licenses for use of the Noble Risk Assessment Platform from Noble Software Group, LLC. Due to an increase in the number of Pre-Trail staff who will be responsible for completing the PSA risk assessment on defendants who are being magistrated in the County Jail, the Pre-Trail Department has requested an additional 15 end-user licenses. Licenses for the contract year beginning 5/29/2020 and ending 5/28/2021 will be provisioned at a total cost of $6,578. Funding is available within the department’s budget.

PUBLIC DEFENDERS OFFICE – requests approval for temporary help for two months to backfill a full-time secretary that will be on FMLA leave. The hourly cost for the temporary staff is $18.89 per hour for a total estimate cost for two months of $6,045. Funding is available within the Department’s Budget. (120.4040.1060.0.4003)