Request from the City of Hutchins for Permission to Perform Field Survey @ 1723 Dowdy Ferry Road, Hutchins

Briefing Date: Jun 2 2020
Funding Source: N/A
Originating Department: Public Works
Prepared by: Jurmerline Randle, Foreclosed Property Specialist
Recommended by: Alberta Blair, Director of Public Works

BACKGROUND INFORMATION:
The Dallas County Public Works Department received a request from the City of Hutchins requesting access to County-owned, vacant property located at 1723 Dowdy Ferry Road, Hutchins, to complete a reconnaissance survey for possible waste water line. The survey activities will involve determining the boundaries of the County’s property by locating property monuments and fences, identifying significant landscape features (such as trees, hedges, creeks, etc.) and determining the location of structures on said property so they can be protected.

OPERATIONAL IMPACT:
N/A

FINANCIAL IMPACT:
N/A

LEGAL IMPACT:
The District Attorney’s Office, Civil Division, has reviewed the contents and the letter has been approved as to form.

PROJECT SCHEDULE:
N/A

SBE PARTICIPATION:
N/A

ADMINISTRATIVE PLAN COMPLIANCE:
This request is consistent with Dallas County Vision: Dallas County is a proactive regional partner.

RECOMMENDATION:
Authorize the County Judge to execute the attached request from the City of Hutchins requesting access to the County-owned, vacant property located at 1723 Dowdy Ferry Road, to complete a reconnaissance survey for possible waste water line. The survey activities will involve determining the
boundaries of the County's property by locating property monuments and fences, identifying significant landscape features (such as trees, hedges, creeks, etc.) and determining the location of structures on said property so they can be protected.

**MOTION:**
On a motion made by TBD, and seconded by TBD, the following order will be voted on by the Commissioners Court of Dallas County, State of Texas:

Be it resolved and ordered that the Dallas County Commissioners Court does hereby authorize the County Judge to execute the attached request from the City of Hutchins requesting access to the County-owned, vacant property located at 1723 Dowdy Ferry Road, to complete a reconnaissance survey for possible waste water line. The survey activities will involve determining the boundaries of the County's property by locating property monuments and fences, identifying significant landscape features (such as trees, hedges, creeks, etc.) and determining the location of structures on said property so they can be protected.

**CONTRACT DETAILS:**

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**ATTACHMENTS:**

[Attachment City of Hutchins ROE]
County of Dallas  
411 Elm St.  
Dallas, Tx. 75202

Dear Sir or Madam:

The City of Hutchins is in the preliminary stages of system improvements to meet the anticipated demands of the City’s wastewater collection system.

Birkhoff, Hendricks & Carter, L.L.P. (BHC) has been retained by the City to complete a reconnaissance survey for improvements. The purpose of this letter is to request permission to perform field surveys across your property. We propose to commence the field activities within the next two weeks.

The survey activities will involve determining the boundaries of your property by locating property monuments and fences, identifying significant landscape features (such as trees, hedges, creeks, etc.) and determining the location of structures on your property so they can be protected.

The BHC survey crew is experienced in gathering data in these property circumstances. They will be careful and conscious of the value you place on property improvements. They will be attentive to the safety and security of any livestock that may be present on your property. The survey crew consists of two men and a white F250 survey truck.

If you are in agreement, please sign and return one copy of this letter to our office in the pre-addressed and stamped envelope. If there are questions regarding this request, please do not hesitate to contact us. We will make every effort to work with you in addressing special concerns. Thank you for your cooperation in this important project for the City of Hutchins.

Sincerely,

Charles Brewer,  
Director of Public Works

APPROVED AS TO FORM:

JOHN CREUZOT  
DISTRICT ATTORNEY

Sherri Turner  
Assistant District Attorney

PERMISSION TO SURVEY GRANTED:

Property Owner's Signature:  
COUNTY OF DALLAS  
Parcel No. 16  
Date  
Clay Lewis Jenkins  
Dallas County Judge