Sheriff Department – Auto Allowance Request

Briefing Date: Jun 2 2020
Funding Source: General Fund - Within Budget
Originating Department: Budget
Prepared by: Hector Faulk, Budget Analyst
Recommended by: Janette Weedon, Budget Director

BACKGROUND INFORMATION:
According to the Dallas County Code, Section 86-714 states, “based on specific business requirements, the Commissioners Court may authorize a position to receive a monthly auto allowance.” (Section 86-714). Captain Shelley Knight currently utilizes a county-issued vehicle to perform her duties. In lieu of the issuance of a county vehicle, the Sheriff’s Office requests for the Captain Knight to receive a monthly auto allowance at the allowable rate.

FINANCIAL IMPACT:
The annual cost for this auto allowance is $7,360.34. Funding is available in the Department's Fuel and Auto Maintenance (3150.2590 & 3150.3095) to be transferred into Auto Allowance (3150.1070).

RECOMMENDATION:
The Office of Budget and Evaluation recommends that Commissioners Court authorize the Sheriff’s Office to provide an auto allowance for Captain Shelley Knight at an annual cost of $7,360.34. Captain Shelley Knight will turn in the county-issued vehicle to the Auto Service Center, prior to receiving an auto allowance.

MOTION:
On a motion made by TBD, and seconded by TBD, the following order will be voted on by the Commissioners Court of Dallas County, State of Texas:

Be it resolved and ordered that the Dallas County Commissioners Court does hereby authorize the Sheriff’s Office to provide an auto allowance for Captain Shelley Knight at an annual cost of $7,360.34. Captain Shelley Knight will turn in the county-issued vehicle to the Auto Service Center, prior to receiving an auto allowance. Funding is available in the Department’s Fuel and Auto Maintenance (120.3150.2590 & 120.3150.3095) to be transferred into Auto Allowance (120.3150.1070).

ATTACHMENTS:
None